**CASC Meeting Schedule**

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| **Month** | **Day** | **Date** | **Time** | **Location** |
| December | Wed. | 11th | 4:15-6:15PM | Admin Room 14 |
| January | Wed. | 8th | 4:15-6:15PM |  |
| January | Tues. | 28th | 4:15-6:15PM |  |
| February | Tues. | 18th | 4:15-6:15PM |  |
| March | Wed. | 5th | 4:15-6:15PM |  |
| March | Tues. | 25th | 4:15-6:15PM |  |
| April | Wed. | 9th | 4:15-6:15PM |  |
| April | Tues. | 29th | 4:15-6:15PM |  |
| May |  |  | TBA |  |
| May |  |  | TBA |  |

**Curriculum Review Tasks:**

* Analyze standards and expectations
* Determine standards and framework to anchor document revision
* Complete vertical gap analysis and develop consensus for grade level and course content
* Revise standards and update additional information to align with best practice = completed curriculum document
* Review current materials for alignment to standards and create list of resources needed to support standards
* Prepare for document presentation to the Board

**Curriculum Review Structure:**

* Participation up to 30 hours of non-contract time
* Compensation of a $670 stipend (MCPS employees)
  + Half of the stipend paid in Feb. and half in June upon completion of document
* Meetings will take place primarily after school with 2 day-time work sessions
  + Day-time work sessions will be determined at a later date and based on document progress
* Outside work may be assigned; such as reading, editing, document completion, etc. These hours will be included in the 30 hours of non-contract time
* If hours exceed 30, compensation will be adjusted based on the amount of time assigned to the task
* Attendance is expected for all meetings; please schedule appointments (IEPs, Dr., etc.) accordingly to maximize efficiency. Thank you!
* Meetings will begin and end on-time